



Mandarin Immersion Magnet School School Decision-Making Committee September 12, 2023

- **Welcome**
- **Roles and Duties**
 - Chairperson – Cindy Tiet
 - Minutes – [Ms. Butler](#)
 - Timekeeper – [Mr. Pineda](#) / [Ms. Simpson](#)
- **SDMC Meeting Schedule** – Last year it was decided that SDMC would meet every other month, rather than every quarter. Changes in dates or additional meetings may be held if needed. Meeting times are from 4:30-5:30pm. The following dates are scheduled for the 2023-2024 school year.
 - November 6, 2023
 - January 22, 2024
 - March 18, 2024
 - May 13, 2024

If there are topics you would like included on the next meeting's agenda, please email Ms. Tiet with your requests NO LATER than the Sunday prior to the meeting.
- **Budget – State of the School**
 - Enrollment – 788 Students (Projection was 777. We are **+11!**)
[Our enrollment might increase a bit as we have some students on the waiting list that will be contacted as soon as the School Choice Department grants approval to do so](#)
 - Current Average Daily Attendance: 98.1% (currently exceeds our SIP goal of 98%!)
 - State Accountability – DELAYED - not officially released until the end of September, but <https://generalacademic.com/houston-best-elementary-middle-schools-staar-test-scores-2023/>
- **School Action Plan (new terminology for what was a school's SIP – School Improvement Plan)**
 - **Key Action #1:** Increase student achievement of all students being served in special education as measured by their IEP goals and STAAR/STAAR-ALT performance in Reading and Math.
 - **Key Action #2:** Raise the level of student-teacher engagement with the use of multiple response strategies.
 - **Key Action #3:** Strengthen literacy instruction across all grade levels by implementing effective instructional strategies focused on enhancing reading, writing, speaking, and listening skills. ([MIMS Programs include the HMH adoption, RGR Program, Guided Reading Program](#))

- **Key Action #4:** Use Level Learning Program to create and implement a Mandarin curriculum to reinforce content, vocabulary, and skill (including oral) standards for each grade level. **The goal is a standardized Mandarin curriculum with vertical alignment.**
- **Instruction**
 - Emphasis on Multiple Response Strategies (MRS)
 - Emphasis on High Quality Instructional Materials
 - Leadership Team priority is to be in the classrooms
 - SDMC will be researching online literacy programs, aligned with new NWEA/MAP assessment, for remediation and reinforcement (for both classroom and home use)
 - Better Chinese – login has expired – PTO is looking to renew, contingent on vendor status with HISD. Eventually, Better Chinese will be phased out as MIMS will rely primarily on the Level Learning Program
- **Other Events/Concerns/Updates:**
 - Long Lunch lines (Can a second line open up?) – Cafeteria personnel stated that a 2nd line is not warranted at this time based on current numbers
 - Lunches run out by the time 4th and 5th grade arrive – cafeteria personnel will make sure that additional menu options are available in the event that food choices become limited during the later lunch periods
 - Friday ice cream sales — some kids stand in line for ice cream before they get their lunch – Snack sales have not started currently. There was a suggestion to stagger participation days by grade level to as not further disrupt the lunch line
 - Consistent Planner usage across grades – it was suggested that planners be used consistently from grades 2-8 to encourage organization, independence, and accountability among students, as a schoolwide initiative and expectation.
 - STAAR result breakdown by district, state, peer school, historical trend. Weakness & strengths of subjects: writing, reading, English, math, science – results will be shared as soon as they are made available
 - ASP staffing – one new hire going through paperwork
 - bullying policy – still a priority at MIMS. Community engagement opportunities on this topic provided during **Tea with Tiet**. Parent meetings with Ms. Liu or Mr. Lee were also suggested
 - Conflict resolution (first line of communication) — can this go into the MIMS Chronicle?
 - Order of Communication:
 1. Teacher
 2. Mr. Lee or Ms. Liu
 3. Admin

Bullying information and Order of Communication guidelines will be shared in the MIMS Chronicle

In Attendance:

Cindy Tiet, Rachel Simpson, Gabriel Silveira, Jamie Russo, Patricia Butler, George Pineda, Frank Lin, Angie Joe